

It is the Scrutiny Committee's job to function as a unit to hold Full-time and Part-time officers accountable to ensure that they are completing their work to the highest standard for students to gain from them in their positions as representatives. The following literature follows the Scrutiny process for the Part time officers and highlights key areas for improvement as well as their triumphs this far into the academic year. As a committee, we would like to thank the officers for their hard work so far as they are making necessary changes to help students gain the best university experience possible. It should be noted that Part-time officers work alongside their studies with less resources and time than Full-time officers and the process of scrutiny is adjusted accordingly in this document.

Sheeba Asad (Distance learning officer 2023/24)

Sheeba did an amazing job of being proactive in their role by actively listening to the needs of the students they represent. They facilitated the inclusion of distance learners for welcoming students onto their courses by ensuring blackboard had video tutorials and introductions from professors which goes a long way when you can't attend campus. Sheeba also managed to hold interactive virtual events regularly and uploaded a resource pack for distance learners on blackboard. Their idea to create a virtual orientation to ensure everyone could access it regardless of time zone shows their attention to detail within the role. Sheeba showed empathy for their cohort, emphasising the need for mental health support for distance learners and advocated for them within the distance learning department. As for their report, it was well organised, informative, and easy to understand which is valuable when scrutinising officers progress.

Unfortunately, Sheeba hadn't updated their progress on the mental health services for distance learners project before graduating so we are unable to assess its success. It's also uncertain how far Sheeba was able to get regarding a distance learning society which also required filling the positions of committee members- another project in which we can't determine their progress. Sheeba also failed to include SMART goals or a similar structure to their report which made it harder to assess their projects progress.

In Sheeba's capacity as a distance learner they have made great progress which has not gone unnoticed as the distance learning officer. They have gone above and beyond for their cohort which inclines scrutiny to award Sheeba a pass for their hard work. It would have been great to see the progress they would have made with updates before their graduation.

Thank you for taking the time to read this and should you have any questions please feel free to email me at yb154@student.le.ac.uk.